

Recovery Specialist

Stellar Recovery is dedicated to being the most compliant, professional and competitive collection agency by delivering an exceptional customer experience and investing in our employees. We are looking for motivated Recovery Specialists who want to be a part of a great team. As a Recovery Specialist you will be trained to resolve and improve customer's financial situation in a considerate, compliant, and professional manner.

Qualifications:

- Collection or customer service experience not required, but preferred
- Must display a high professional manner, along with sound judgment and decision making skills
- Possess excellent listening and verbal communication skills and demonstrate a sincere approach to helping others
- You are a self-starter who will take the initiative to obtain solutions and are able to stay focused, pay attention to detail and follow established operating procedures
- Comfortable working independently and within a team environment
- Strong negotiating skills
- Proficiency using PC applications including strong keyboarding skills and the ability to work with multiple technological platforms and product systems
- Must have ability to be flexible with work schedule
- Establish and maintain positive working relationships with supervisors and co-workers
- Bilingual in English and Spanish is an asset

Job Type: Full-time

Salary: \$14.00 /hour

Job Location:

- Jacksonville, FL

Required education:

- Associate

Required experience:

- Customer Service Experience: 1 year
- Typing: 1 year

Computer Proficiency: 1 year